



UNIVERSITY OF  
**ARKANSAS**  
GRANTHAM

## REVOCATION OF CONSENT TO RELEASE EDUCATIONAL RECORDS

The Family Educational Rights and Privacy Act (FERPA) establishes certain rights for students regarding the privacy of their educational record. While parents, guardians, spouses and others may have an interest in the student's record, access to or release of the educational record is only by written student consent. Students may choose to complete and submit this "Revocation of Consent to Release Educational Records" to the Office of the Registrar to remove individuals from having previous student-granted access of their educational record.

**Person to be Removed (PLEASE PRINT):**

Name	Organization (if applicable)	Relationship

I authorize University of Arkansas Grantham to revoke the following the educational records FERPA release. I acknowledge by my signature that the above named person will no longer have access to information included in my educational records.

Signature of Student: \_\_\_\_\_ Student ID: G \_\_\_\_\_ Date: \_\_\_\_\_

## DO NOT DISCLOSE DIRECTORY INFORMATION

I, the undersigned, hereby revoke consent of University Arkansas Grantham to release any directory information contained in my student records. Directory information is identified by UA Grantham as name, address, telephone listing, email address, hometown, major field of study, participation in officially recognized activities, picture, honors and awards received, and dates of attendance.\*

Signature of Student: \_\_\_\_\_ Student ID: G \_\_\_\_\_ Date: \_\_\_\_\_

\*FERPA allows schools to disclose student records, without consent to the following parties:

- School officials with legitimate educational interest
- Other schools to which a student is transferring
- Specified officials for audit of evaluation purposes
- Appropriate parties in connection with financial aid to a student
- Organizations conducting certain studies for or on behalf of the school
- Accrediting organizations
- Appropriate officials in cases of health and safety emergencies
- State and local authorities

### For Office Use Only

Staff Member Receiving Form: \_\_\_\_\_ Date \_\_\_\_\_

A copy of the signed and completed revocation form must be scanned to the student's record. Not valid until received by the University.